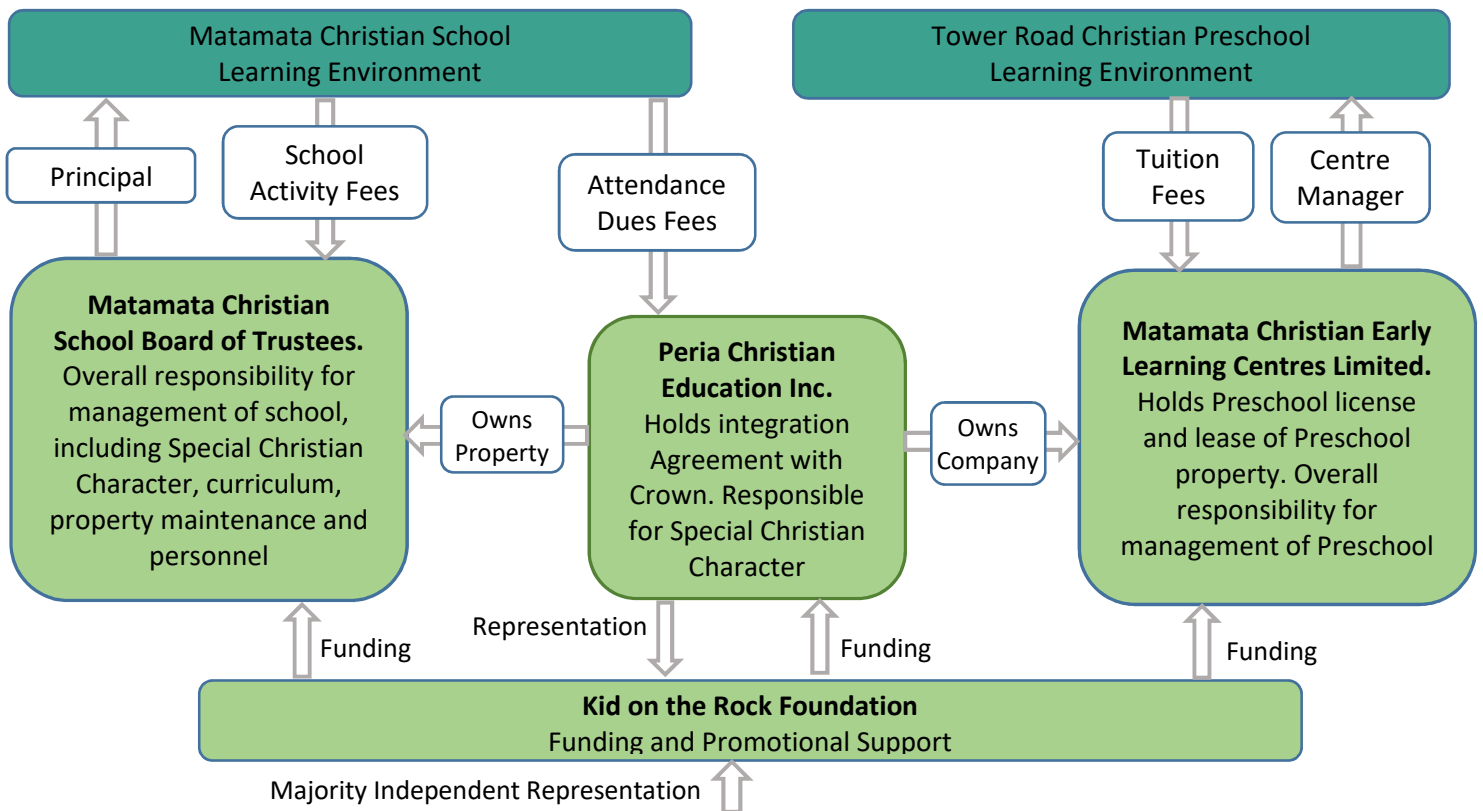


## Peria Christian Education Inc Ownership and Operational Structure *explained.....*



### Peria Christian Education Incorporated

*(Formerly Matamata Christian School Association)*

Through the integration process carried out in 1998, the Peria Christian Education Inc (PCE), a registered charity, as the owners and proprietors of the school property, became the integration partners with the Crown and the guardians of the schools Special Christian Character. Overall management of the school, including delivery of the Special Christian Character, is delegated to The BOT.

The PCE constitution together with the integration agreement (both downloadable from the PCEPB Resources web site) provides the purpose, objectives and rules of the Association. These are supported by the Core Purpose and Core Values statements and policies and procedures contained in this manual, and together they all provide guidance for the operation of the Association and it's Proprietor Board.

The functions of the PCE are carried out by the Peria Christian Education Proprietor Board (PCEPB), a committee of between eight and ten Trustees elected by and from the members of the Association. All members of the PCEPB should be thoroughly conversant with the PCE constitution and the integration agreement (both downloadable from the Proprietor Board members Resources web site).

The PCE is responsible for the provision and capital upkeep of the school property. It receives some state funding for this purpose but it's major source of income is from "Attendance Dues" which are paid by the parents of children attending the school. Attendance Dues may also be used to provide Special Character resources for the school and to administer the affairs of the PCE.

**Matamata Christian School Board of Trustees:**

State integration provides state funding of Teachers salaries and some funding for maintenance, and requires the school to teach the national curriculum and to evidence it's Special Christian Character in all that it does. This function is the responsibility of the schools Board of Trustees (The BOT). The BOT consists up to five parent representatives and a teacher representative, all elected tri-annually, and up to four PCE representatives appointed by the PCEPB. The school Principal is a member of The BOT as of right.

The BOT governs the school through developing policies and setting goals and is responsible for employing staff. The School's Charter develops the school's Vision and Mission statement into short and long term goals and a reviewed copy is lodged with the Ministry of Education annually. Policies, reviewed tri-annually, are contained in a BOT policy booklet. Trustees must be thoroughly familiar with both the Charter and Boards policies and should also be familiar with the PCE constitution.

Responsibility for the day to day running of the school is delegated by The BOT to the Principal who develops procedures and guidelines from The BOT's policies, supervises staff, ensures the delivery of services to the beneficiaries and reports regularly to The BOT.

**Matamata Christian Early Learning Centres Limited:**

Matamata Christian Early Learning Centres Limited (MCELCL) is a limited liability company incorporated on the 23<sup>rd</sup> September 2016. Founding Directors were Mrs Sarah Thurlow and Mr Spence Reichardt. It is wholly owned by the PCE and a registered charity. MCELCL holds the preschool license for, and oversees the management of, Tower Road Christian Preschool (TRCP) on a property leased from and adjacent to the Matamata Baptist Church. TRCP is bulk funded by the State, and teaches the Te Whariki curriculum.

Drawn out of and reflecting the PCE's Core Purpose and Core Values, and consistent with the PCE Statement of Faith contained in it's constitution, a Philosophy Statement is developed which is a written statement expressing the beliefs, values and attitudes about the provision of early childhood education and care within Tower Road Christian Preschool.

The company is governed by a Board of Directors (BoD) which is appointed by the PCE. The BoD develops policies and sets and monitors goals.

Day to day management of TRCP is delegated to the Centre Manager, who develops procedures and guidelines from The BoD's policies, supervises staff, ensures the delivery of services and reports regularly to the BoD.

**Kid On The Rock Foundation:**

The Kid On The Rock Foundation (KOTRF) was incorporated on the 16<sup>th</sup> November 2009. Founding Trustees were Mrs Viv Bishop and Mr Spence Reichardt. It is a registered charitable Trust that was established to foster and develop the goals of the PCE, primarily through funding and promotion.

It offers subsidies (sponsorships) to parents experiencing difficulty meeting their financial commitments to the school. Applications for sponsorships may be made through the school office.

The Foundation also promotes the school through organising promotional activities such as an annual "Children's Day", usually held in March each year on the school property.

Foundation income is primarily from donations, and while all donations are appreciated, to help with sound planning, the Foundations Trustees wish to establish a steady, long term stream of donations. To this end they have established the Founders Fund, and ask that donors consider, as part of their Kingdom giving, putting a weekly, fortnightly or monthly A/P in place with a commitment of maybe two or three years.

Donations are tax deductible, and can be made to ASB bank to account number 12-3438-0005889-00. For a tax receipt please include your mobile or phone number and your name as a reference.

[www.kidontherock.co.nz](http://www.kidontherock.co.nz)